



Friends of the Ashton Armoury Museum

CONSTITUTION

- 1. The name of the Society: Friends of the Ashton Armoury Museum.**
- 2. The purposes of the Society are:**
 - a. To promote and stimulate interest in, and give support to the Lieutenant General E.C. Ashton Armoury Museum.**
 - b. To encourage and support research into and study of Canadian Military History.**
 - c. To promote and assist in fund raising for specific purposes and initiatives which may be agreed to by the Society and the Museum.**
 - d. To recruit Society members to perform a variety of tasks required to operate, maintain and manage the Museum, its displays, artifacts and equipment.**

3. Dissolution of the Society

Upon dissolution of the Society, the assets which remain after payment of all costs, charges and expenses which are properly incurred in the closing of the charity will be distributed to such charitable organization(s) in British Columbia registered under the provision of the Income Tax Act (Canada), as may be determined by the members of the Society at the time of winding up or dissolution, This provision is unalterable.

- 4. The Friends of The Ashton Armoury Museum is a non-profit society registered as a charitable society with the Canadian Revenue Agency. This clause is unalterable.**

5. Artifacts, Displays and Equipment

(a) The society may purchase, sell or trade material or artifacts owned by the Society in order to maintain displays or artifacts consistent with the purposes of the Society.

(b) Ownership of the displays, artifacts or equipment donated to or purchased by the Society will remain with the Society. All assets owned by the Society will be loaned to the LGen E.C. Ashton Armoury Museum in perpetuity. Disposition or disposal will be at the discretion of the Society Executive. This provision is unalterable.

By-Laws

1. Membership

a. Membership is open to any person who supports the objectives of the Society and who has paid membership dues. Membership will be for a five year term.

b. Active Membership will cost \$25.00 and will entitle the member to assist in the maintenance, operation and display of equipment, artifacts and archival material.

c. Active Members who provide forty (40) hours or more of active service per year will have their membership dues waived for the following five years.

d. Volunteers from the Active Membership will be assigned duties consistent with their skills and knowledge.

e. Active members will be issued uniforms for use when operating or displaying equipment in public or at special functions. Uniforms will be maintained by the members at their own expense.

f. Associate Membership will cost \$10.00 and will entitle the member to access Museum material and archives for information or research purposes. Associate members are non-voting.

g. Members of the Society will adhere to the military rules and regulations of the Lieutenant General E.C. Ashton Armoury Museum (LGen. E.C. Ashton Armory) and will respect the customs and traditions of the military units based within it. Failure to do so will result in dismissal from the Society.

2. Liability of Members

A member of a society is not, in the member's individual capacity, liable for a debt or liability of the Society.

3. Management of the Society

a. The affairs of the Society will be managed for the members by an Executive Committee which will be composed of; a President, Vice President, Secretary/ Treasurer and at least two other directors.

- b. Members of the Executive Committee will not receive remuneration for the execution of their duties.**
- c. The election of Directors for a one year term will be held at the Annual General Meeting (AGM) of the Society.**
- d. The Executive may name any special committees as needed and appoint the chairman and members of such committees.**
- e. In the event of a vacancy on the Executive for any reason, the Directors may fill such vacancy or vacancies and members so appointed will hold office until the next AGM.**
- f. The Director of the LGen. E.C. Ashton Armoury Museum and the Immediate Past President will be ex-officio members of the Executive Committee.**
- g. Only active members of the Friends may be appointed by the Director of the Museum to be responsible, under the Director, for any materials owned by the Friends.**
- h. The Museum Director or his representative may be invited to the Executive meetings to discuss materials owned by the Friends that are used by the museum.**

4. Meetings of the Association

- a. The Annual General Meeting of the Society will be held annually in the first quarter of the year.**
- b. A special General meeting of the Society may be called by the President at any time.**
- c. Active Members of the Society whose membership is in good standing and who have been members for three months will be eligible to vote at any general meeting of the Society. Proxy voting is not allowed.**
- d. A majority vote by ballot or by show of hands at a general meeting will prevail. The voting procedure will be at the discretion of the Executive.**
- e. A Quorum will consist of nine voting members. A voting member of the society has only one vote.**

5. Meetings of the Executive

- a. Meetings of the Executive may be regularly scheduled or called by the President in order to provide continuity of information and project progress.**

b. Three Directors will constitute a quorum and a majority vote of those Directors present will prevail.

c.

6. Society Funds

a. The funds of the Society will be deposited in a financial organization (Chartered Bank, Trust Company, Credit Union) which is a member of the Canadian Deposit Insurance Corporation to be selected as required by the Directors.

b. The funds and property of the Society will be used and dealt with only for the achievement of the stated Purposes of the Society.

c. Funds will be disbursed by cheques signed by the Secretary/Treasurer and one other Executive member. In the case of the cheque being written to the Secretary/Treasurer, the President will sign.

Effective: 16 August 2016